

## POSITION DESCRIPTION

**TITLE:** Supply Chain Sr. Mentor

**NUMBER OF OPENINGS:** 3 (1 per county)

**BAND:** I

**LOCATION:** Gran Bassa County, Margibi County, Montserrado County, Liberia

**REPORTS TO:** Supply Chain Sr. Advisor

### BACKGROUND

The USAID is funding the Health System Strengthening (CSHSS) contract to support the Ministry of Public Health in Liberia and seeks to expand their coverage area into three new counties: Gran Bassa County, Margibi County, Montserrado County. The activities are expected to replicate those that have been implemented thus far to “Improve the Health Status of Liberians”, as laid out in USAID/Liberia’s Health Strategy, and Country Development Cooperation Strategy. This shall be achieved through: 1) Strengthened leadership and governance capacity of the Ministry of Health and Social Welfare (MOHSW) 2) Strengthened Ministry of Public Works (MPW) capacity to manage water supply infrastructure improvements, 3) Institutionalized Quality Assurance (QA) and Quality Improvement (QI) initiatives to improve health care service delivery, 4) Strengthened Human Resources for Health (HRH) Management, 5) Improved Supply Chain Management, 6) Increased financial sustainability of services, and 7) Strengthened Health Management Information System (HMIS).

### OVERALL RESPONSIBILITIES:

Under the direction of the Supply Chain Advisor, the Supply Chain Mentor will provide technical leadership to supply chain activities at county levels. The supply chain mentor will give special attention to strengthening county forecasting, quantification; supply and distribution planning, strengthening storage, inventory and information management of all MNCH, FP Malaria, TB, HIV and AIDs and essential commodities. S/he will also help operationalize the logistic management information system.

### SPECIFIC RESPONSIBILITIES:

- Build the capacity of County Pharmacists, County Health Team, District Health Teams to accurately forecast and quantify essential medicines, account for all drugs received, implement best practice standards of storage.
- Work with County Pharmacists and County Health Officers to support counties, districts, and facilities to implement the Supply Chain Master Plan and rational drug use guidelines.
- Elucidate the reporting and communication lines of reporting between the County Pharmacists and the CHSWTs regarding requisitions and timely delivery of medicines to health facilities.
- Help County Pharmacists determine whether “push” or “pull” mechanisms will be employed to ensure timely receipt of medicine and supplies from Monrovia, and timely distribution to health facilities in the county.

- Train County Pharmacists and county and district entities to operationalize the logistics management information system (LMIS) to provide an accurate understanding of consumption and procurement needs.
- Introduce a combined capacity building, supportive supervision, and countywide nonmonetary recognition system designed to rapidly improve dispensing quality; prescribing quality; stock management; store management; and reporting.
- Perform other tasks as requested to support overall implementation of the CSH program.

### **QUALIFICATIONS:**

- Pharmacist, Medical Doctor, Laboratory Technologist or other Public Health professional with at least two years' experience in providing pharmaceutical management services especially in the area of supply chain.
- Experience in forecasting, quantification, requisitioning, distribution and storage of medicines at the county and district levels.
- Working experience in Liberia with knowledge and comprehensive understanding of the Liberian public health system.
- Experience working with logistics management information systems.
- Demonstrated leadership, facilitation, and planning skills; demonstrated ability to advocate and mobilize resources for change.
- Demonstrated ability to collaborate with other stakeholders in developing creative and strategic solutions to achieve common goals.
- Demonstrated ability to build and maintain effective working relationships with donors, project stakeholders, government officials, collaborators, and private-sector partners.
- Demonstrated strong organizational, administrative and communications skills.
- Strong teamwork and team-building skills.
- Experience in developing training curricula, materials and in delivering training to programs preferred.
- Fluency in English is required.
- Excellent presentation and report writing skills.

**Candidates must meet all the criteria of minimum qualifications.**

**Send your application to [hrliberia@msh.org](mailto:hrliberia@msh.org) stating the position in the subject line of your email.**

**Interested persons must send comprehensive resume with a brief cover letter not later than closing date of the application, **November 18, 2016.****